



Matching Corporates with Quality Rental Accommodation

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## TENANCY APPLICATION FORM

**Address of property I am applying for:**

**Intended moving date if application successful:**

**A separate application form is required for each person over 18 who proposes to live at the property.**

**A copy of the following is required for each person:**

- 1. Passport & visa** (if required)
- 2. Drivers License**
- 3. Wage Slip** (latest)
- 4. Current power account or utility account**

### Applicants details

Surname Mr/Mrs/Miss/Ms

Date Of Birth

First Names

Occupation

email address

Phone work

home

Mobile

Photo ID Type

No:

Drivers License 5b no.

WINZ ID

Source of Income

Total Weekly Income \$

Employer

How long with this employer?

### Partner/Spouse

Surname: Mr/Mrs/Miss/Ms

Date Of Birth

First Names

Occupation

email address

Phone work

Home

Mobile

Photo Identification Type:

No:

WINZ ID

Source of Income

Total Weekly Income \$

Employer

How long with this employer?

### Motor Vehicle Details (All - if more than one)

Make/Model/Year

Rego

Make/Model/Year

Rego

### Tenancy Details

Do you or any occupants intend on smoking?

YES / NO

Do you have pets? YES / NO

Please circle: **DOG** Breed:

**CAT**

**OTHER** Type:

Number of Occupants: Adults

Children

Ages of Children

Current Address:

Current Landlord Name:

Phone:

Can we contact: Yes / No

Have you ever had a tenancy terminated before?

Yes

No

*If yes, please give details*



Have you ever had money deducted from your bond? Yes  No  *If yes, please give details :*

**References**

Please list your references below:

1: Name: Phone:  
2 Name: Phone:

**Nearest relative**

Name  
Relationship  
Address Phone

**Any flatmates/Other Occupants (separate application form required)**

Name: Age:  
Name: Age:  
Name: Age:

**Cautions provided pursuant to the Privacy Act 1993 and other information before applying for a Residential Tenancy**

In terms of the Privacy Act 1993 you are given notice that:

**Request Information** This application asks you to provide personal information and; **Recipient of Information** This information is provided by you for **Corporate Property Rentals**.

**You are further advised that**

If you do not supply all the information requested in this form you may not be considered as the best applicant for the property or properties available and;

**Purpose of Collection**

The information on this form is required so that the landlord is better able to assess whether you are the best applicant on merit for the tenancy and;

**Sign of Information**

I/We advise you that you have the right to see the information I/we hold about you and;

**Correct Information**

To correct that information in accordance with the Privacy Act 1993.

**Other information drawn to your attention**

**Understanding**

By completing this form you are applying for a residential house/flat/apartment and accept the property in the condition you have viewed it.

*For introducing me/us to a property I agree to pay your fee of one week's rent (plus GST) to **Corporate Property Rentals**. I confirm that all the information given in this form is true and correct. I give my permission for **Corporate Property Rentals** to check the information given ,complete credit checks and lodge my details on Baycorp, NTD, or any other relevant database..*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_